

KENVERSIY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

CIRCULAR NO. 5/2020

TO: All Members

FROM: Hon. Secretary

2ND DECEMBER, 2020

RE: **SCHOOL FEES LOAN APPLICATION FOR YEAR 2021.**


The Board of Directors wishes to inform all interested members that from **7th December 2020**, we shall start receiving school fees loan applications for the **year 2021**. The deadline for accepting the applications for **PP1, PP2, Grade 1 to Grade 4, Standard V to VIII and Form 1 to form IV** will be **29th January, 2021**.

Please also note the following:-

1. That all application forms **must** be complete with the latest original payslip attached.
2. That all applications must be supported by school fees structure for 1st term in the year 2020 signed and stamped by the Head of the Institution.
3. College fees is normally treated as emergency loan **and not** as school fees when submitted after the school fees submission deadline.
4. That school fees loan is payable within a **calendar year (to be cleared by 31st December, 2021)**
5. That copies (plus originals) of the receipts for the fees paid during the year **must** be attached.
6. Copies of the school fees documents will be certified and rubber stamped at Kenversity' s office. Originals will be given back to the member after certification.

NOTE

1. **NO SCHOOL FEES APPLICATION WILL BE RECEIVED OR CONSIDERED AFTER THE RESPECTIVE DEADLINES.**
2. **NO SCHOOL FEES APPLICATION WILL BE RECEIVED WITHOUT ALL THE REQUIRED DOCUMENTS.**


MR. JULIUS M. MAITIMA
HON. SECRETARY