

**KENVERSITY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY  
LIMITED**

**CIRCULAR NO. - /2025**

**TO:** All Members

**FROM:** Hon. Secretary

**DATE:** 21<sup>st</sup> October, 2025

**NOTICE TO ALL MEMBERS**

**RE: 2026 SCHOOL FEES LOAN APPLICATIONS**

The Board of Directors wishes to inform all members that school fees loan applications for the year 2026 will be received starting from **3rd November, 2025**.

- Deadline for continuing students: **19th December, 2025**
- Deadline for new students (Playgroup, PP1, PP2, Grade 1, and Form 1): **31st January, 2026**

**Important Application Guidelines**

1. All applications must be accompanied by the latest payslip (for members on check-off) or six (6) months' M-Pesa/Bank statements (for members in Micro-Credit).
2. Applications for continuing students must include report forms and a school fees structure that is signed and stamped by the Head of the Institution.
3. Applications for PP1, Grade 1, and Form 1 must be supported by:
  - i. Admission letters
  - ii. School fees structures (signed and stamped by the Head of the Institution)
  - iii. Result slips (**Form 1 applicants only**)
4. School fees loans are repayable within a calendar year.
5. Members are required to submit certified copies of all supporting school fees documents.

**NOTE**

1. No school fees loan application will be received or considered after the stated deadlines.
2. Incomplete applications or those lacking the required supporting documents will not be processed.
3. College fees will be treated as school fees loans if applications are received within the official school fees loan period.



**DR. PRISCILLA GITONGA**  
**HONORARY SECRETARY**

*Save regularly and borrow wisely as you invest in the education of your children to build the Nation as we go forward together.*