

KENVERSITY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

CIRCULAR NO. 03/2026

TO: All members, Kenversity Sacco Limited

FROM: The Hon. Secretary **DATE:** 30th January, 2026

RE: **NOTICE OF VACANCY - BOARD OF DIRECTORS & SUPERVISORY COMMITTEE – 2026**

Kenversity Co-operative Savings and Credit Society Limited invites eligible members to submit nomination forms for election to the Board of Directors and the Supervisory Committee, in accordance with the Society's By-Laws, Election Policy, and the Co-operative Societies Act.

By virtue of the Society's By-Laws, **three (3) Board members** and **one (1) Supervisory Committee member** shall retire in 2026, creating vacancies to be filled at the forthcoming Annual General Meeting.

Nomination Details

- a) Collection of Forms: From the Society's offices with effect from 2nd February, 2026
- b) Submission Deadline: 23rd February, 2026 at 4.00 p.m.
- c) All nomination forms must be duly completed and signed under oath, and accompanied by the required supporting documents.
- d) Late submissions shall **not** be accepted.

Eligibility Requirements

Interested candidates must meet all conditions stipulated in the **Election Policy** (available on the Kenversity website) and, in particular, must:

1. Demonstrate financial commitment to the Sacco by providing certified statements showing:

- a) Minimum shareholding of Kshs. 10,000 as at 31st December, 2025;
- b) Non-withdrawable deposits of at least Kshs.500,000 as at 31st December, 2025;
- c) No loan delinquency exceeding 60 days within the last two (2) years.

2. Attach certified copies of statutory clearance documents, including:

- a) Police Clearance Certificate (Good Conduct);
- b) Credit Reference Bureau (CRB) clearance;
- c) Kenya Revenue Authority (KRA) Tax Compliance Certificate;
- d) Higher Education Loans Board (HELB) clearance; and
- e) Self-Declaration Form stamped by the Ethics and Anti-Corruption Commission (EACC).

Thank You



Dr. Priscilla Gitonga

Hon. Secretary -Kenversity Co-operative Savings and Credit Society Limited