



**KENVERSITY CO-OPERATIVE SAVINGS AND CREDIT
SOCIETY LIMITED**

**BUDGET FOR THE YEAR
2025**

**& LAUNCH OF ISO 9001: 2015
CERTIFICATION**

**SPECIAL GENERAL
MEETING**

**DATE: 28TH SEPT 2024
TIME 10:00AM
VENUE: KENYATTA
UNIVERSITY S239 HALL**

KENVERSITY SACCO SOCIETY LIMITED

PROGRAM SPECIAL GENERAL MEETING ON 28TH SEPTEMBER, 2024

VENUE: KENYATTA UNIVERSITY SCIENCE ZONE HALL (SZ 39)

Time	EVENT	FACILITATOR
9.00 – 10.00 a.m	ARRIVAL AND REGISTRATION OF MEMBERS	James Mwangi
	MEETING PROCEEDINGS	
10.00 – 10.05 a.m	Confirmation of the meeting Quorum to transact business	Hon. Secretary
10.05 – 10.10 a.m	Opening Prayers	Volunteer
10.10 – 10.15 a.m	Reading of the Notice convening the meeting	Hon. Secretary
10.15 – 10.20 a.m	To receive apologies	Chairman
10.20 -10.25 a.m	Introduction of guests	Chairman
10.25 -10.30 a.m	Adoption of the Agenda	Chairman
10.30 – 10.45 a.m	Confirmation of the Previous Special General Meeting Minutes of 23 rd September, 2023	Hon. Secretary
10.45 – 11.20 a.m	Matters arising from the Minutes of the previous Meeting of 23 rd September, 2023	Hon. Secretary
11.20 -11.40 a.m	Receive Chairman's remarks	Chairman
11.40 -12.00 Noon	Receive Supervisory Committee Chairman's remarks	Supervisory Comm. Chairman
12.00 – 12.30 p.m	Launching of ISO 9001:2015 Certification	Chairman
12.30 - 12.45 p.m	Address by the invited Guests	Chairman
12.45 – 1.45 p.m	Consider and approve Budget 2025 and Supplementary budget for year 2024	Treasurer
1.45 -2.30 p.m	Consider and approve By-laws Amendments	Hon. Secretary
2.30 -2.40 p.m	Vote of Thanks	Vice Chairman
2.40 – 2.45 p.m	Closing Prayers	Volunteer

KENVERSIY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

TO:ALL MEMBERS

DATE: 3RD September, 2024

RE:SPECIAL GENERAL MEETING NOTICE

Notice is hereby given that there will be a Special General Meeting (SGM) for all Kenversity Savings and Credit Co-operative Society Limited members which will be held on Saturday 28th September, 2024 as from 10.00 a.m. at Science Zone Hall SZ39, Kenyatta University.

AGENDA

1. Reading and adoption of the Notice convening the meeting.
2. Prayers.
3. To note apologies.
4. Introduction of Guests.
5. Consider and confirm the previous Special General Meeting minutes of 23rd September, 2023.
6. To Consider Matters arising from previous Special General Meeting minutes of 23rd September, 2023.
7. To receive Chairman's remarks.
8. To receive Supervisory Committee Chairman's remarks.
9. To Launch ISO 9001: 2015 certification.
10. To consider and approve the proposed budget for year 2025.
11. To consider and approve the amended By-laws.

Forward Together!! Mbele pamoja!!



Dr. Priscilla Gitonga
HON. SECRETARY

CC.

1. Sub- County Co-operative Officer, Kasarani
2. CEO – SASRA (for information)
3. Vice Chancellor, Kenyatta University (for information)

KENVERSITY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

MINUTES OF THE SPECIAL GENERAL MEETING OF KENVERSITY SACCO LIMITED HELD ON SATURDAY 23RD SEPTEMBER, 2023 AT KENYATTA UNIVERSITY SCIENCE ZONE HALL Sz39 FROM 10.00 A.M

BOARD AND SUPERVISORY COMMITTEE MEMBERS PRESENT

- 1.Prof. George Makokha - Chairman, Board of Directors
- 2.Mr. Patrick Kilonzo - Vice Chairman, Board of Directors
- 3.Mr. Stephen Kiarie - Hon. Secretary, Board of Directors
- 4.Dr. Ambrose Jagongo - Treasurer, Board of Directors
- 5.Dr. Kennedy Awuor - Member, Board of Directors
- 6.Mrs. Jesca Makokha - Member, Board of Directors
- 7.Mr. Andrew Macharia - Member, Board of Directors
- 8.Mrs. Mary Ngugi - Member, Board of Directors
- 9.Dr. Priscilla Gitonga - Member, Board of Directors
- 10.Mr. Shadrack Bett - Chairman, Supervisory committee
- 11.Mr. Arthur Owino - Secretary, Supervisory Committee
- 12.Mr. Joseph Mutata - Member, supervisory Committee
- 13.Mr. Alfred Korir - Chief Executive Officer

IN ATTENDANCE

- 1.Mr. Patrick Iravo - Finance and Administration Manager
- 2.Mr. Silas Libogo- Business Development and Marketing Manager
- 3.Mr. Paul Njagatha- Internal Audit Manager

INVITED GUESTS

- 1.Ms. Dolphine Aremo - Director of Co-operatives, Nairobi County
- 2.Ms. Roseline Nyamache - Co-operative Officer, Kasarani Sub - County

SOCIETY MEMBERS PRESENT

A total of 3,521 (Three thousand five hundred twenty one) members attended the meeting.

MIN 01/SGM/09/2023 READING OF THE NOTICE CONVENING THE MEETING

The notice convening the meeting was read by the Hon. Secretary, Mr. Stephen Kiarie at 10.04 a.m. The agenda was proposed by Mrs. Catherine Wanja Njeru (M.No. 10007) and seconded by Mr. Joseph Owino Buong' (M.NO. 11900) respectively.

MIN 02/SGM/09/2023 PRAYERS

The opening prayer was said by Mr. Patrick Oyese (MNO. 4481).

MIN 03/SGM/09/2023 INTRODUCTION OF GUESTS

That the Chairman introduced the Chief Guest, Board of Directors, Supervisory committee members, staff and invited guests.

MIN 04/SGM/09/2023 READING AND CONFIRMATION OF MINUTES OF THE SPECIAL MEETING HELD ON 17TH SEPTEMBER, 2022

The minutes of the previous meeting were proposed by Jully Ayieko Akinyi (MNO.8787) and seconded by Catherine Kagendo Njeru (MNo. MFIIND-4787) as a true record of the proceedings.

MIN 05/SGM/09/2023 MATTERS ARISING FROM THE MINUTES

Noted:-

- 1.That Kenyatta University had not remitted employer deductions for deposit and loans totaling to Kshs.199 million as at 23rd September 2023.
- 2.That Society acquired office generator in year 2015 and is in good condition.
- 3.That the Society is using both internal and external debt collection mechanism to cushion recovery of defaulted loans from guarantors.
- 4.That it was reported that Society is progressing well on the ISO certification process implementation.
- 5.That it was reported that Society had also leased space with a service provider for offsite data backup.

MIN 06/SGM/09/2023 REMARKS FROM DIRECTOR OF CO-OPERATIVES – NAIROBI COUNTY

Noted:-

- 1.That she encouraged members to attend meetings and fully participate in the growth of the SACCO.
- 2.That she noted that employers were under obligation to deduct and remit members' deductions for loans and deposits as per Co-operatives Act.
- 3.That she encourage the Board to properly manage the loan assets by allowing members to borrow wisely and pay regularly.
- 4.The Director welcomed new members who had joined Kenversity SACCO especially from KISE.
- 5.That she noted that Commissioner of Co-operatives and SASRA work hand in hand in regards to supervision and regulation of Deposit Taking SACCOs.
- 6.That she advised members to scrutinize and consider approving the budget for the financial year 2024 and the Supplementary Budget for Year 2023.

MIN 07/SGM/09/2023 CHAIRMAN'S REMARKS

Read:- The Chairman's remarks were read by Prof. George Makokha

Adopted:- The Chairman's remarks were adopted as read, having been proposed and seconded by Mr. Dunston Okello Indimuli (MNO. 3262) and Mr. Andrew Ochieng Bugo (MNO.10615) respectively.

Noted:-

- 1.That the Society is partnering with stakeholders for implementation of the 17 sustainable development goals (SDGs), Vision 2030, Medium level plan 2023-2027 and constitution 2010 for improved Social services, reduce inequalities and spur economic growth while tackling climate change.

2. That there is need for Amendment of the Sacco By laws for change of name to Kenversity DT SACCO Limited in compliance with Sacco Act 2008, new definitions of terms, inclusion of members from the Diaspora, Small, Micro and Medium Enterprises (SMMEs) and enhancement of Sub-committee roles in line with SASRA guidelines.
3. The proposed budget to raise over Kshs. 500 Million from loans and investments of which 40 percent was allocated to recurrent expenses, 60 percent to shareholders, capitalization and maintenance of shareholders' funds.
4. The Sacco Societies Regularity Authority (SASRA) had advised against free transfer of shares to members for the Plot and plaza building.
5. The SACCO was listing defaulters at credit reference bureau and adopting responsible lending practices.
6. The SACCO was continuously becoming alert, adopting multiple Cyber security solutions which were costly, and engaging in stringent terms with third parties for management of cyber security threats.

MIN 08/SGM/09/2023 SUPERVISORY COMMITTEE REMARKS

Read:- The Supervisory Committee remarks were read by Mr. Shadrack Bett.

Adopted:- The remarks were adopted as read having been proposed and seconded by Mr. Anthony Omondi Odhiambo (MNO.12020) and Mr. Joseph Muiruri Mungai (MNO. 9986) respectively.

Noted:-

1. That the SACCO Non-performing loans ratio was above 5 percent SACCO Sector industry benchmarks.
2. There was need to enhance communication, protect members' information as guided by Data Protection Act, cushioning guarantors, consider the Finance Act 2023, Housing levy and NSSF 2013 Act in loans processing and rescheduling loans.
3. That follow up need to be done for unremitted monies from employer Kenyatta University.
4. That there is need to improve on the challenges experienced on the alternative channels used in the SACCO for increased efficiency.
5. That he encouraged the Board to actualize Strategic Plan pillars in realization of strategic objectives of recruitment of 16,000 members and achieve asset base of Kshs.5 Billion by the year 2025.
6. That the Board should consider both vertical and horizontal growth including opening of branches, diversification and enhancing its technology in achieving strategic plan pillars.

MIN 09/SGM/09/2023 PROPOSED SOCIETY BUDGET FOR YEAR 2024

Tabled:- The proposed Society budget estimates for the financial year January to December, 2024 was tabled by the Treasurer, Dr. Ambrose O. Jagongo.

Adopted:- The proposed budget was adopted having been proposed and seconded by Mr. Patrick Ouma Ogonga (MNO.4679) and Mr. Peter Amos Onyango (MNO.5112) respectively.

Noted: -

1. That the budget proposed a total income of Kshs.508, 559,866/-, total expenditure of Kshs.225, 809,013/- and a surplus of Kshs.282, 750,852/-.
2. That the Society planned to mobilize money in terms of deposits and loan repayments in year 2024 totaling to Kshs. 1.8 Billion.
3. That the Society planned to issue loans to members in year 2024 totaling to Kshs.1.220 billion.
4. That the Society planned to incur capital expenditure in year 2024 totaling to Kshs.30,810,000/-.
5. The Supplementary budget of Kshs. 7,319,228/- was proposed for the Financial year 2023 due to staff expenses as follows: Employer NSSF Contribution, Employer Housing Levy contribution, basic salaries, house allowance, telephone allowance, entertainment allowance and responsibility allowance.
6. That below amendments to the proposed budget for the year 2024 by Dr. Stephen Monanda (MNO.12199) was proposed by Mr. Michael Kanyange (MNO. 6977) and seconded by Mr. Andrew Ochieng Bugo (MNO.10615).
 - a) Marketing expenses reduced to Kshs. 2, 000,000/- from Kshs. 4,000,000/-.
 - b) Office expenses reduced from Kshs.1, 202,600 to Kshs. 650,000/-.
 - c) Education to members reduced from Kshs.16.8 million to Kshs.8 Million.
 - d) Board not to spend any money that was not authorized by the members.
 - e) To do away with benchmarking expenses in its entirety.
 - f) Disclosure of Board allowances in the proposed budget as provided for in the SASRA guidelines in addition to the yearly external audits.

Agreed:-

The proposed budget for 2024 and Supplementary budget for 2023 as read by the Treasurer and proposed amendments by member were subjected to vote by the Co-operative Officer – Kasarani Sub County. Sixty-three (63) members voted in favor of the proposed budget read by Treasurer against ten (10) members.

Approved:- The proposed budget for 2024 and Supplementary budget for 2023 were Approved having been proposed and seconded by Mr. Patrick Ouma Ogonga (MNO.4679) and Mr. Peter Amos Onyango (MNO.5112) respectively.

MIN 10/SGM/09/2023 BYLAWS AMENDMENTS

Tabled:- Society Bylaws amendments

Noted:-

- 1.That there is need for change of bylaws to facilitate virtual meetings and opening of branches as this would increase the SACCO presence across the Country.
- 2.That there is need to constitute Board Sub-Committees in line with SASRA guidelines.
- 3.That there is need for more member's education on bylaws amendment before adoption.

Agreed: -

The bylaw amendments were adjourned to be discussed during Education Day in 2024 before tabling in the General Meeting.

MIN 11/SGM/09/2023 VOTE OF THANKS

Mr. Patrick Kilonzo, Vice Chairman, delivered the Vote of Thanks by thanking the Board of Directors, the Supervisory Committee members, Director of Co-operative - Nairobi County, the Co-operative Officer and Kenversity staff for making the Special General Meeting a success and the general membership for their continued support of the Society and for their active participation during the meeting.

There being no any other business the meeting ended at 5.20 p.m. by a word of prayer said by Patrick Oyese. (MNO. 4481).

Prepared by:

		
Hon. Secretary	Sign	Date

Approved for Circulation:

		
Board Member	Sign	Date

Confirmed at a Meeting:

.....
Chairman	Sign	Date

KENVERSIY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

BOARD CHAIRMAN'S REMARK DURING SPECIAL GENERAL MEETING HELD ON 28TH SEPTEMBER, 2024

1.0 INTRODUCTION

The Chief Guest, Board of Directors and my fellow Co-operators', Good morning!

Please allow me to humbly thank God for giving us His divine grace and good health.

Secondly, permit me to sincerely welcome you to this Assembly.

This meeting accords us an opportunity to officially report on the achievements and challenges experienced for the last Nine Months.

Shortly we shall be seeking for your wisdom on resolutions of matters beyond our scope, resources allocation, and amendments of our bylaws

2.0 INTERNATIONAL ORGANIZATION FOR STANDARDIZATION (ISO) CERTIFICATION

Ladies and gentlemen, problems do occur because of our failures to exercise control over processes or activities. These can be managed by adopting a quality management system, which is known for good strategic decision, increased reliability, risks mitigation, enhanced member experience, and regulatory compliance as well as meeting International Standards for quality management systems for sustainable development.

For this reasons, Kenversity Sacco engaged Top Quest Consultant Limited to offer professional services for the establishment of a quality management system (QMS). The Company has educated and trained our management, staff, and champions on ISO policies, processes and procedures.

I am pleased to inform you that our Sacco is now ISO Certified by Bureau Veritas, which has a presence in more than 140 Countries in the world. This was made possible through hard work and leadership of the directors, and staff.

Congratulations for the good work and let us join hands in celebrating the Sacco for the adoption of ISO 9001:2015 Certification series.

3.0 BYLAWS AMENDMENTS

The Board and Management with the guidance of the Directorate of Co-operatives from Nairobi City County reviewed the bylaws during the 2023 financial year. The key amendments were shared during the last SGM on the 23rd September, 2023. The same document has also been at our website for over a year now with some circulars issued reminding us to provide inputs.

So far, we have received some good suggestions that require immediate attention in the amendments. Of particular interest is to consider the entrenchment of the Zoning based on Schools, Campuses, departments, regions, branches and geographical distances, teaching, non-teaching staff and retirees representation and Term Limits of the election clauses into our bylaws. The former will enable members to be trained in their respective zones, foster efficiency in governance and elections of Directors. While the latter, will permit leaders to direct discretionary energy toward making organizational impact in a relatively short period instead of spending a lot of time scheming how to stay in power forever.

4.0 MEMBERS PETITION

The Board of Directors and Management are aware that they remain accountable to members and stakeholders in all the dealings with the Society. Some members had petitioned the Board requesting

for the investigation into alleged financial impropriety, a malfunctioning Information System and other governance issues. The Board considered the petition and forwarded it to the Sacco Regulatory Authority (SASRA) that has jurisdiction to cause an independent investigation. We are expecting the findings of the investigation to be presented to members through the relevant line Ministry Department.

Ladies and gentlemen, Information systems and software's have limited life spans and changes in the market demands for continuous upgrades to keep abreast with innovation. Microsoft Software developers had issued a public notice intending to cease from supporting Navision 2017 in due course. This informed the migration to the upgraded business dynamic 365 on 15th July, 2024. The System audit will be carried to establish assurance on internal controls in the course of the year. However, challenges with the alternative channels have affected members' services. We sincerely apologize for the inconveniences caused as we continue to engage the vendor through the established legal framework in addressing the issues.

5.0 BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2025

Dear Co-operators, we are optimistic that the business environment experienced towards the second quarter of the year will favor us. The Board projects to realize gross revenue of over Kshs.600 Million for the financial year ending 31st December, 2025. This revenue is attributed to efficiency in loans disbursements and investments. Over 90% of the revenue is financed by the loans patronized by the members, 8% from investment in fixed deposits, shares and money market, 2% derived from service charge and 0.2% rental income.

We propose to allocate about 45% to recurrent expenditure while 55% is ploughed to members and capitalization for sustainability of the Society. Our commitment is to facilitate members to fully participate in the governance of the Sacco through attending general meetings, and provision of necessary information, training, and education. As a result, we will suspend normal cakes and sodas/ milk and propose to raise travel allowance for the members from Kshs.1,060 to Kshs.1,560 for the financial year 2025.

Membership in the Society is aging; some withdrawals are being made due to change of employment and other factors. Our strategic trajectory is to diversify recruitment of membership across the Country and Diaspora in line with our Vision and attainment of strategic objective of recruiting 16,000 by the end of the year 2025. To attain the above objectives, the SACCO will require satellite marketing offices. These will ensure provision of easy and reliable access of our services and enhanced customer experience.

We are pleased to note that the Society is significantly reducing on borrowing external loans to finance its obligations. Members are encouraged to patronize our Fixed Savings products (KENFIX) which have attractive interest rates and repay their loans on time.

Non-performing loans have increased to an average of 9% against the Industry benchmark of 5%. This is increasing loans allowable losses contributing to high cost of business expenses above 40% of planned strategic objectives and returns to members. We encourage members to settle their loans on time, examine characters of borrowers before guaranteeing and identify those defaulters on employment for debt recoveries.

Our liquidity ratio is still below the minimum 15% set by the Regulator. To mitigate the problem, in 2021 members resolved to increase their share capital from Kshs.3,000 to Kshs.10, 000. However, as at 30th August, 2024, less than 1,400 members out of the total 9,000 members had fully paid shares.

The Board will continue to enforce the general meeting resolution of Capitalizing 0.5% of members' dividends. Additionally, members applying for loans above Kshs.100,000 are encouraged to pay the minimum requirement in one instalment, those borrowing below Kshs.100,000, purchase the shares in two installments, while new members joining the Society will be required to purchase the minimum share capital before accessing any loan. Members can also take advantage of the share booster loan to meet the minimum share contribution. These will increase liquidity and attain our strategic objective of attaining Kshs.1.1 Billion in Core Capital by the end of the year 2025.

The Risk management fund is not stable and not matching the growing loan portfolio. The risk fund deficit is increasing and risk of non-absorption of loans losses due to death is great. The Board has been paying over Kshs. 26 Million to insurance premiums on annual basis towards loans guard. The Society delayed in settlement of insurance claims to members due to delays from these insurers. The Board is proposing a percentage charge on loans granted to members to establish a sinking fund for loan guard as a long term measure.

6.0 ENVIRONMENTAL, SOCIAL AND GOVERNANCE (ESG) RESPONSIBILITIES

The Society will continue in involvement of activities that contributes to Societal wellbeing while evaluating their overall impact to business environment in line with the Co-operative Principle of Concern to the community. These initiatives can best be achieved through structured educational foundation in partnership with other strategic Partners.

We are also intending to revamp our Solar System by enhancing storage capacity and efficiency. This in turn will reduce electricity, diesel consumption and cost.

7.0 STRATEGIC INITIATIVE AND OUTLOOK

The future of Co-operative movement depends on adoption of changing customer preferences, digital innovation and strategic alliances. Our policy direction is to continuously invest in ICT and innovation. We need to foster meaningful conversation with younger generation, Gen Z and Millennials through digital channels, banking and Personalized services informed by market research. The Society remains committed in driving sustainable growth and enhancing shareholders' value through efficiency, balance sheet optimization, formulation of a new strategic plan 2026 - 2030 and policies.

8.0 APPRECIATION

I wish to appreciate all the invited guest, Board of Directors, Staff and cooperators for their commitment and sacrifice. Special appreciation go to Kenyatta University for hosting us, County Director of Co-operatives and other Stakeholders whom we work together for the growth of this great institution

Thank you,

Forward together, Mbele Pamoja



Mr. David A.M. Osebe
Chairman – Board of Directors

KENVERVITY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED
SUPERVISORY COMMITTEE CHAIRMAN'S REMARK DURING SPECIAL GENERAL MEETING
HELD ON 28TH SEPTEMBER, 2024

Invited guests, distinguished ladies and gentlemen, fellow members it gives me great pleasure to welcome you to the presentation of the proposed 2025 Budget for Kenversity Sacco . I dare say to call this a Budget of continuity, today the Board presents to us the budget estimates for the financial year 2025, let us interrogate it faithfully.

As an oversight Committee, the Supervisory Committee endeavors to ensure that all areas of operations within the Sacco are adequately and continuously audited to safeguard the members savings and Financial interests.

Consequently, our Quarterly reports covers both commendable areas as well as those that require enhancement and /or correction over the period under review.

In this regard, the Supervisory Committee's fundamental role besides auditing, is to advice the Board on various matters that need improvement to ensure the Sacco remains in Business through prudential management.

The Key highlights include:

1. SYSTEM UPGRADE

Fellow Members, we are delighted to announce that the Sacco has successfully upgraded the enterprise system from Microsoft Dynamic 2017 to Microsoft Dynamic 365 , a more robust and efficient system, all in effort to improve service delivery to the esteemed Sacco members, this is commendable , we urge the Board to move with speed and ensure that all alternative channels are stabilized .In order to have a robust system and technology it is essential for the board to ensure that the ERP is integrated with the proposed implementation of EDMS and a fully operational Call Centre to enhance service delivery. The Board should therefore speed up implementation of all activities related to the same EDMS and Call Centre.

2. REVIEW OF SOCIETY BY-LAW AND POLICIES

Members, the operations of the Sacco are guided by By – Law and Policies that are geared towards improved service provision and addressing the various challenges that the Society may encounter in the course of business. The Board should therefore embark on finalizing the review of policies and By- law to address grey areas and align them with the changing trends.

3. MEMBERS DISPOSABLE INCOME AND EFFECT OF GOVERNMENT REGULATIONS

Fellow members, as you are all aware of the adverse Impact of Housing levy, NSSF and SHIF deduction on the checkoff members has greatly reduced the disposable income for most of our members leading to loans defaults and distress amongst most of our esteemed members . We urge the Board to be responsive to members' welfare by extending the loans repayment period from

current 96 months to 120 months to enable members restructure their loans and minimize on loans variances and also reduce distress amongst members adversely affected by the change in statutory deductions. We are also of the opinion that the clearance fee should be abolished to help members cope with current economic challenges and be able to top up their loans anytime they desire and not after six months as provided by the current practice.

The Committee has also noticed an increasing trend of Dormant accounts as a result of harsh economic conditions. It is important for the Board to put proper measures and enhance their KYC and reduce incidences of dormant accounts.

4. UNREMITTED REMITTANCES

Fellow members, as at 13th September, 2024 Kenyatta University had not remitted employees deductions to Kenversity Sacco Ltd totaling Kshs.134.9 million. This is a substantial amount of members money held without any interests accruing. We urge the Board to come up with strategies of following up on an Unremitted monies in order to improve on Sacco Liquidity and its ability to pay loans in time .

5. FINANCIAL PERFORMANCE

The board should be compliant to all the prudential requirements of the regulations including capital adequacy, asset quality, management competency and commitment, equity and liquidity (CAMEL approach) to ensure Sacco's stability and going concern. In Conclusion the Board should enhance their communication to members on all issues affecting service delivery and branding.

Special thanks also goes to our members for their untiring and diligent support and their continuous patronage of the Societies Products and services.

Thank you very much.

Forward together.



Mr Shadrack Bett

Chairman - Supervisory Committee

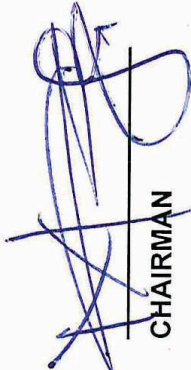
KENVERSIY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

YEAR 2025 BUDGET

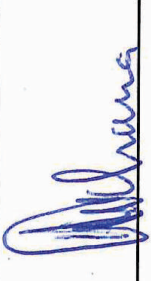
	PROPOSED ESTIMATES- YEAR 2025 (KSHS)	APPROVED ESTIMATES- YEAR 2024 (KSHS)	2023 AUDITED ACCOUNTS (KSHS)	APPROVED ESTIMATES- YEAR 2023 (KSHS)
1. INCOME				
1A (BOSA)	505,682,805	436,356,361	442,981,547	476,827,708
1B (FOSA)	94,490,557	72,203,505	74,061,449	96,469,442
TOTAL INCOME (1A + 1B)	600,173,362	508,559,866	517,042,996	573,297,150
2.EXPENDITURE				
Basic Salaries	31,688,398	30,750,295	27,620,486	24,539,538
Marketing Executives Wages	7,968,000	6,120,000	3,963,296	7,800,000
House Allowance	17,292,000	14,796,000	13,911,000	10,980,000
Leave Allowance	394,020	325,260	248,040	284,700
Commuting Allowance	7,848,000	5,832,000	5,157,000	5,276,400
Staff Entertainment Allowance	660,000	600,000	600,000	312,480
Provident Fund Employer Contribution	4,534,118	5,795,089	4,260,092	5,795,089
Responsibility Allowance	1,308,000	1,236,000	1,231,000	888,000
Telephone Allowance	864,000	780,000	777,000	588,000
N.S.S.F	1,543,680	866,160	538,443	360,000
Housing levy	1,899,113	1,002,802	390,670	-
Fringe benefit tax	1,518,000	-	-	-
Gratuity	4,704,375	-	-	-
Office Expenses	1,116,660	1,202,600	818,837	1,470,600
Postage	25,450	32,280	9,450	32,280
Committee Sitting Allowance	6,533,200	4,886,500	4,486,590	4,665,700
Bank Charges	845,200	877,260	607,542	1,272,660
Interest on Bank Loans	2,732,000	6,004,000	3,804,131	8,782,750

	PROPOSED ESTIMATES- YEAR 2025 (KSHS)	APPROVED ESTIMATES- YEAR 2024 (KSHS)	2023 AUDITED ACCOUNTS (KSHS)	APPROVED ESTIMATES- YEAR 2023 (KSHS)
Staff Medical Expenses	10,961,083	9,500,000	8,657,703	8,000,000
Audit and Supervision	312,000	535,600	243,600	535,600
Travel and Subsistence	2,421,500	1,950,150	1,721,925	2,166,150
Board Medical Expenses	3,200,000	2,900,000	3,554,163	2,900,000
Benchmarking expenses	2,052,000	3,048,000	621,650	888,000
National Functions, Entertainment and CSR	1,990,500	1,221,050	1,223,450	1,221,050
Committee travel and meeting expenses	5,618,000	3,536,100	2,469,161	2,374,300
Staff Development	1,550,000	600,000	-	600,000
Members Education, Courses and Seminars	21,699,000	16,818,000	15,348,644	13,264,000
General Meetings Expenses	22,355,050	14,412,550	12,754,921	14,809,750
Annual Subscriptions & Licence	5,524,140	5,277,950	4,561,940	4,892,390
Insurance	4,198,052	4,198,052	1,435,237	2,468,900
Repairs and Maintenance	2,555,000	1,453,000	1,142,441	1,762,000
Depreciation/Amortization	7,842,952	5,762,863	5,432,534	5,628,294
Land rates	21,800	21,800	15,810	21,800
Rent for satellite office	1,890,000	-	-	-
Staff Welfare	2,963,120	2,840,000	2,190,398	2,870,800
Legal Fee	500,000	800,000	-	800,000
Consultancy	2,400,000	2,250,000	4,362,298	4,750,000
ISO 9001:2015 Surveillance & Monitoring	872,900	1,250,000	601,750	-
Statutory Records	115,000	75,000	13,500	75,000
Printing and Stationery	1,421,367	1,412,017	779,873	1,375,817
Water and Conservancy	208,000	208,000	120,183	208,000
Electricity and Lighting	1,200,000	1,040,000	1,145,500	1,040,000

	PROPOSED ESTIMATES- YEAR 2025 (KSHS)	APPROVED ESTIMATES- YEAR 2024 (KSHS)	2023 AUDITED ACCOUNTS (KSHS)	APPROVED ESTIMATES- YEAR 2023 (KSHS)
Security Expenses	5,118,500	3,942,500	2,745,777	4,144,500
Motor Vehicle Running Expenses	1,398,560	1,388,160	501,750	1,648,560
Telephone, E-mail & Internet Expenses	2,730,600	2,515,600	1,898,683	2,470,600
Staff Provident Fund Founder Expenses	306,000	373,000	735,540	593,800
Interest on FOSA Deposits	15,255,484	13,800,000	20,545,118	13,800,000
Provision for non performing loans	28,600,000	28,300,000	20,606,467	9,500,000
Advertisement expenses	4,000,000	4,000,000	1,195,643	4,000,000
Marketing drives and recruitment	7,280,000	5,968,900	2,478,509	2,862,000
Generator Expenses	240,000	340,000	113,240	340,000
ERP Software Maintenance & Support	3,151,444	2,321,876	2,008,120	2,478,140
ATM Connection Charges	1,619,200	600,000	483,284	540,000
NITA	40,200	42,600	36,400	34,800
Provision for Suspense Account	-	-	9,513,154	-
Corporate taxes	17,249,824	-	13,065,381	-
Loss on Risk Management Fund & Insurance	-	-	1,626,843	-
TOTAL	284,335,492	225,809,014	214,374,164	188,112,448
SURPLUS/(DEFICIT)	315,837,870	282,750,851	302,668,832	385,184,702


 CHAIRMAN


 HON. SECRETARY


 TREASURER

KENVERSIY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED				
FUNDS FLOW PROJECTION - YEAR 2025				
	1st Quarter Kshs.	2nd Quarter Kshs.	3rd Quarter Kshs.	4th Quarter Kshs.
Opening balances	521,542,976	522,272,976	523,282,976	525,912,976
Members' contributions: shares, deposit, savings and loans repayment,	500,000,000	500,000,000	500,000,000	500,000,000
Total	1,021,542,976	1,022,272,976	1,023,282,976	1,025,912,976
Outflow				
1. Loans to members	350,000,000	350,000,000	350,000,000	350,000,000
2. Capital expenditure (Attached)	9,270,000	8,990,000.00	7,370,000	4,850,000.00
3. Disbursements	140,000,000	140,000,000	140,000,000	140,000,000
Total Outflow	499,270,000	498,990,000	497,370,000	494,850,000
Closing Balances	522,272,976	523,282,976	525,912,976	531,062,976

CAPITAL BUDGET 2025	1st Quarter Kshs.	2nd Quarter Kshs.	3rd Quarter Kshs.	4th Quarter Kshs.
Innovation and Research	850,000	850,000	540,000	1,160,000
Desktop Computers 8 @ 140,000	280,000	280,000	280,000	280,000
Centralized Uninterrupted Power Supply		2,500,000		
Laptop 5 @ Kshs.120,000/-		300,000	300,000	
Networking Redesigning & CCTV Enhancement			500,000	
Projector & Screen				400,000
Network Attached Storage(NAS)		400,000		
Server 1 @Kshs.1,200,000-				1,200,000
Server Disks (Disaster recovery)			1,000,000	
Portable 2 TB Disks 10 @ Kshs.20,000/-	40,000	60,000	40,000	60,000
Chairs 15 @ Kshs.20,000/-		150,000	150,000	
Tables 4@Kshs.30,000/-		60,000	60,000	
Customer waiting chairs 4 @ Kshs.30,000/-		60,000	60,000	
Biometric System (head office and 1 satellite office)	300,000	300,000		
Members documents electronic scanning (Labour)	2,000,000	1,250,000	1,250,000	
Scanner		250,000		
Bulk Filing system		1,500,000		
Filing cabinets 4 @ Kshs.80,000/-			320,000	
Strategic plan 2026-2030			1,500,000	1,500,000
Cash counting machines 2 @ Kshs.250,000/-			250,000	250,000
Audit Software			700,000	
ATM card print software and infrastructure		780,000	420,000	
Tablets 15 @ Kshs.90,000/-	1,350,000			
Photocopy/printer machines 2 @ Kshs.250,000/-	250,000	250,000		
Call centre software	1,200,000			
Solar batteries enhancement	3,000,000			
TOTAL	9,270,000	8,990,000	7,370,000	4,850,000

KENVERSIY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

RISK MANAGEMENT FUND FINANCIAL ESTIMATES YEAR - 2025 INFLOW

KSHS.

Expected contributions -7,500 Members x 12 months x Kshs.400/-
Members Funeral Expenses Claim Received (50 Members x Kshs. 30,000/-)
Total inflow

36,000,000
1,500,000
37,500,000


OUTFLOW

Cover on deposits and loans
Nominee funeral expenses (950 Nominee x Kshs.10,000/-)
Members funeral expenses (50 Members x Kshs. 30,000/-)
Total outflow

26,600,000
9,400,000
1,500,000
37,500,000

SURPLUS/DEFICIT

-


CHAIRMAN

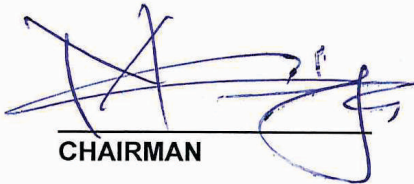

HON. SECRETARY


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KENVERSITY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

SUPPLEMENTARY BUDGET FOR YEAR 2024

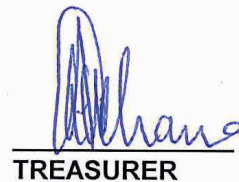
NO	BUDGET VOTE	AMOUNT (KSHS)	REASON
1	General meeting expenses	3,000,000	Increase of membership
2	Staff medical cover	1,461,083	Cover for new staff and dependants
3	Establishment of Thika Satellite office	1,200,000	Opening of a satellite office in Thika
4	Board of Directors Medical cover	211,125	Cover for new Board members
5	Policies formulation and reviews	2,500,000	Review of policies
6	Corporate taxes	14,744,842	Corporate tax payable for 2024
	Total	23,117,050	



CHAIRMAN



HON. SECRETARY



TREASURER

Forward Together



KENVERSITY CO-OPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

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