



**KENVERSITY CO-OPERATIVE SAVINGS AND CREDIT
SOCIETY LIMITED**

SHARES / LOAN REDUCTION FORM

1. PERSONAL PARTICULARS

Name (in full)

Member No.

Payroll No.

Department

2. PERSONAL PARTICULARS

I hereby apply to reduce my deductions from salary in respect of monthly shares/Loan contribution:-

From: Kshs. (Amount in figures)

(Amount in words)

.....

To: Kshs. (Amount in figures)

(Amount in words)

.....

With effect from (month) Date 20.....

Until further notice.

Normal loan balance Original loan.....

Total shares (current)

Sign Date 20

3. FOR OFFICIAL USE ONLY

(I) The member has no outstanding loan.

(II) Any other comments

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Signed: Date 20.....