

KENVERSITY SACCO LIMITED

NAME:.....

PF NO:..... MNO.....

EMAIL:.....MOBILE NO.....

DATE:.....

THE CHIEF EXECUTIVE OFFICER

KENVERSITY SACCO LTD.

P.O BOX 10263-00100

NAIROBI

Dear Sir

RE: DISPUTED ATM TRANSACTION

I am the above named person, of which I made an attempt to withdraw

ATM CARD NO.....

AMOUNT.....

BANK: CO-OP, KCB, BARCLAYS, STANCHART, EQUITY, OTHERS.....

POINT OF SALE (POS), KWA JIRANI etc.....

DATE

ON BRANCH.....

But the transaction did not succeed, however my records indicates that my account has been debited with the same amount of money am disputing.

Yours faithfully,

Signature..... Date.....

FOR OFFICIAL USE

Received by:..... Checked by:.....

Approved by:.....Posted by :.....